

**Paradise Unified School District
Minutes of July 15, 2008**

I. OPEN SESSION

The regular meeting of the Board of Trustees of the Paradise Unified School District was called to order by President Tim Titus at 6:00 p.m. at the Paradise High School library. Regular meeting

II. ROLL CALL

Four members

Four members were present: Gary Manwill, Tim Titus, Donna Nichols and Bob DiPietro. Mike Greer was absent.

III. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**IV. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS****V. CLOSED SESSION:**

Closed session

- A. Certificated Employment (Government Code §54957.6):
- B. Liability Claim (Government Code §54957):
 - 1. Claim #080031 by Michael Violante
- C. Conference with legal council
 - 1. Anticipated Litigation (One case)

VI. RECONVENE OPEN SESSION

Open session

The Board returned to open session and the regular meeting was called to order at 6:30 p.m.

VII. PLEDGE OF ALLEGIANCE

Pledge of Allegiance

The Pledge of Allegiance was lead by Bob DiPietro.

VIII. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

Mr. Tooker announced that by vote of 4 – 0, the Board took action to deny liability claim #080031. Motion carried. Liability claim denied

IX. CELEBRATIONS/RECOGNITION

Mr. Tooker recognized Patrice Jensen for her years of service to PUSD as Personnel Technician and presented her with a gift of appreciation. Patrice Jensen recognized

X. REPORTS AND PRESENTATIONS

No reports or presentations were given.

XI. PUBLIC COMMENTS

Vicki Steindorf introduced Heather Gephardt as her teaching partner at the new Creekside 6 program. She presented the new logo and sign for the program. Ms. Steindorf invited the Board to a root beer float party for the Creekside 6 program to be held on August 6th. Creekside 6 program

Mr. Titus asked Ms. Steindorf how the planning is coming along. She stated that she has been very busy; that the program is being developed in phases, but that it is progressing well.

The board members thanked Vicki for her hard work and enthusiasm.

Glen Stankis presented the Board with a memo titled, "Three Reasons Why New Superintendent Needs to be Strongly Committed to improving the District's Interest in and Compliance with the California Requirements for Promoting Patriotism," and read it in its entirety.

Comment re:
promoting patriotism

Greg Holman, teacher at Paradise Intermediate School, approached the Board. He offered congratulations to Heather and Vicki for their hard work to date at Creekside 6. He discussed waste management and recycling issues, and offered to look into saving money on recycling situations. He suggested saving money on size of bins being used. Susan Stutznegger offered to discuss recycling with him at a later date. He also expressed concern about the restructuring of the technology department and his concern about the service level the District will receive in this area with the proposed plan.

Comment re: recycling
and technology
restructuring concern

XII. CONSENT ITEMS

- A. Approve regular board meeting minutes for June 17, 2008, June 18, 2008, and June 21, 2008

Consent items
approved

Dr. DiPietro moved, Mr. Manwill seconded, to approve minutes for June 17, June 18, and June 21, 2008. Motion carried.

- B. Approve payroll and vendor claims for June, 2008.

Dr. DiPietro moved, Mr. Manwill seconded, to approve payroll and vendor claims for June, 2008. Motion carried.

XIII. ACTION ITEMS

- A. Second reading and approval of new or revised board policies/administrative regulations:

1. Revised AR 3541.44: Privately Owned Vehicles/Mileage reimbursement

Policy re: mileage
reimbursement
approved

Mr. Tooker explained that PUSD policy set costs for mileage has been \$.25 per mile for a number of years, and that the current IRS set mileage reimbursement rate is \$.48.5 cents per mile. He stated that PUSD is the only district in the county to pay such a minimal rate to employees.

Mrs. Nichols asked if restrictions have been set on conferences and other travel expenses. Mr. Tooker assured Mrs. Nichols that conference approvals have been cut back considerably.

Dr. DiPietro moved, Mrs. Nichols seconded, to approve revised administrative regulation 3541.44. Motion carried.

2. Revised BP/AR 1312.3: Uniform Complaint Procedures

Revised Uniform Com-
plaint Procedure
approved

Dr. DiPietro moved, Mr. Manwill seconded, to approve revised board policy and administrative regulation 1312.3. Motion carried.

- B. Approve Athletic Transportation Donation Plan for Paradise High School

Athletic transportation
donation fees approved

Mr. Tooker explained that this donation fee is being proposed to help offset some of the operational costs of some of the athletic programs at Paradise High School. A \$60 donation is requested for each student, for each sport they play. It must be a donation, and cannot have an impact on whether or not a student may participate in the athletic activity..

Jay Bell, former athletic director for Paradise High School stated that years ago, a donation fee for transportation was requested, and that parents were supportive and willing to participate. If families were not able to donate, it did not affect whether a

student may or may not participate in the athletic activity. The program was dropped a few years later. He stated that the fees must be used strictly for transportation fees.

Bob Schofield stated that after athletics, the music department is the largest user of bussing transportation, and he would like to see the same type of program implemented for the music department. The Board asked Mr. Schofield to submit a written proposal.

Mrs. Nichols motioned to approve the voluntary transportation fee for athletic programs, which limits the donation monies to transportation costs only. Dr. DiPietro seconded the motion. Motion carried.

- C. Approve Memorandum of Understanding with Paradise Youth Soccer Club, Paradise Classified Employees Association and Paradise Unified School District for maintenance of Paradise Intermediate School soccer field.

MOU regarding maintenance of field at Paradise Intermediate School

An MOU was developed by Steve Jennings and the Youth Soccer Club. It was recently signed by the Youth Soccer Club and the Paradise Classified Association and is being presented to the Board for approval. Dan LaVerne stated that the PCEA is in support of the MOU.

Mrs. Nichols moved, Dr. DiPietro seconded, to approve the MOU between the Youth Soccer Club and the PCEA. Motion carried.

- D. Determine value of house at 622 Pearson Road and placement of a portable classroom

House value at 622 Pearson Road

Mr. Tooker explained that the house at 622 Pearson Road was determined to be of no value. It has significant dry rot, asbestos would need to be removed, etc. A local realtor told Mr. Tooker that the house has little or no value. The expense to move it would be far greater than the value of the house. He proposes that the house be removed, and a portable building be set on the property.

Mrs. Nichols moved, Dr. DiPietro seconded, to state that the Board has determined that there is no sufficient value to the house, and that it be disposed of. Motion carried.

- E. Approve Resolution #08/09-2; California Environmental Quality Act Notice of Exemption regarding demolition of house at 622 Pearson Road.

Resolution approved re: Notice of exemption of house on school property

Donna Nichols moved, Dr. DiPietro seconded, to approve Resolution 08/09-2 regarding California Environmental Quality Act Notice of Exemption regarding demolition of house at 622 Pearson Road. Motion carried.

- F. Approve Formation of Technology Department

IT Department plan approved

Mr. Tooker presented a technology and IT department design that would support the technology department and asked the Board to consider a new organizational structure, job descriptions and salary schedules for a new technology department.

Dave Tooker explained that a full-time director of technology would report to the Superintendent, and under the director would be a network administrator. Under the network administrator, would be two network workstation technicians. Two data systems/info management technicians would be under the director, but would work together to support the needs of the Educational Services Department and the Business Services Department.

After a lengthy discussion regarding the cost effectiveness of the plan, and maintaining level of service, Mr. Manwill moved, Mrs. Nichols seconded, to approve the technology job descriptions and the salary schedule for the Technology department plan. Motion carried.

G. Consideration of Torte Claim: one claim filed by Robert Canales.

Torte claim denied

In closed session, the claim was discussed, and Mr. Tooker recommended that the claim be denied.

Mrs. Nichols moved, Mr. Manwill seconded, that the claim filed by Robert Canales be denied. Motion carried.

H. Approve Declaration of Need for Fully Qualified Educators

Mrs. Nichols moved, Mr. Manwill seconded, to approve the Declaration of Need for Fully Qualified Educators. Motion carried.

I. Approve Resolution #08/09-1; Departmentalized Educators Classroom Assignment

Dr. DiPietro moved, Mrs. Nichols seconded, to approve Resolution #08/09-1; Departmentalized Educators Classroom Assignment. Motion carried.

J. Approve monthly personnel report

Mrs. Nichols moved, Dr. DiPietro seconded, to approve employment for certificated employees; Alisha Abrams, Gabriela Perez, Raylene Robinson, Ashley Walburn, Carrie Brown, Cassandra Lashbrook, Ryan Inouye, Jared Stearns, Andrea Jackson and Dorrie Williams. Motion carried.

Employment approved for Alisha Abrams, Gabriela Perez, Raylene Robinson, Ashley Walburn, Carrie Brown, Cassandra Lashbrook, Ryan Inouye, Jared Stearns, Andrea Jackson and Dorrie Williams

Mrs. Nichols moved, Dr. DiPietro seconded, to approve employment for classified employees; Melissa Pierce, Tarrah Berg, Caitlyn Liebig and Lester Darting. Motion carried.

Melissa Pierce, Tarrah Berg, Caitlyn Liebig and Lester Darting employed

Mrs. Nichols moved, Dr. DiPietro seconded, to approve changes in employment status for certificated employees Kathryn Kennedy, Jason Bruno, Tim Hull, Heather Gephart, Debra Dodson, Katie Schrum, Laura Taylor, Lynn Pitman, Marcelle Paddock, Stephanie McFarland, Amy Keene, Anne Janc, Lois Musser and Wendy Hanson. Motion carried.

Change in employment status for Kathryn Kennedy, Jason Bruno, Tim Hull, Heather Gephart, Debra Dodson, Katie Schrum, Laura Taylor, Lynn Pitman, Marcelle Paddock, Stephanie McFarland, Amy Keene, Anne Janc, Lois Musser and Wendy Hanson

Mrs. Nichols moved, Dr. DiPietro seconded, to approve changes in employment status for classified employees Chris Bolschazy, Lyn Boman, Tammi Brown, Donald Byrne, Shannon Glass, Cindy Johnson, Lauren Jordan, Pat Kelley-Chatham, Thom Melton, Pat Singer and Brent Taylor. Motion carried.

Change in employment status for Chris Bolschazy, Lyn Boman, Tammi Brown, Donald Byrne, Shannon Glass, Cindy Johnson, Lauren Jordan, Pat Kelley-Chatham, Thom Melton, Pat Singer and Brent Taylor

XIV. INFORMATION AND DISCUSSION ITEMS

A. District Income and Expense Report

Income and Expense

Report

The District Income and Expense Report was presented by Mrs. Stutznegger.

B. First reading of new or revised board policies/administrative regulations:

1. BP/AR 5131.7: Weapons and Dangerous Weapons

Weapons policy

Mr. Tooker explained that the revised policy states that if a student possesses a firearm at school, they shall be expelled for not less than one year. It also lists options to choose whether or not the Board will allow students to carry pepper spray on campus. Mr. Tooker recommended that pepper spray not be allowed on campus. The Board directed Mr. Tooker to bring the policy back with the pepper spray option not included.

C. Relocatable classroom need for Children's Community Charter School

Need for a portable classroom at CCCS

After discussion with Bruce Crist, Principal of CCCS, the need for a portable classroom has been determined to use as a science lab. He asked if there was a possibility that the charter school could lease a portable classroom from the District.

Mr. Titus asked if there are surplus portable rooms available? Mr. Crist indicated that the director of maintenance and facilities told him there were some available. However, some of the surplus portables are old, and would not be moved well.

Mr. Titus said he would support it if it is within the master facilities plan, and suggested that the decision be determined after the facilities master plan has been completed, which would include demographic projections, condition of current facilities, life safety issues, code issues, etc.

Mr. Crist explained that because the charter school is not an independent charter, they do not have the ability to go out and get a loan. He explained that the charter school would be included in the district facilities master plan. They have been attempting to acquire a new portable for three years now.

The Board was in agreement that the facilities master plan should be completed before a decision can be made.

A parent of Children's Community School students indicated that she would love to see a science lab added to the program, and feels there is a strong need for it.

D. Quarterly Report on Williams Uniform Complaints

No complaints were filed

XV. BOARD REPORT AND COMMENTS

XVI. SUPERINTENDENT REPORT

Superintendent Report

1. Summer School – Mr. Tooker stated that eight days of the elementary program were canceled because of air quality due to the fires in the area. The high school program was canceled on June 13th because of the Humboldt fire. Because some high school students are credit deficient, there can be graduation implications and summer school hours were cut again. The staff and superintendent were committed to finish high school. Over 86% of the students did complete the program. Independent Study was offered to some. Mr. Tooker commended John Jones for his positive attitude and can-do spirit by finding ways to develop independent study contracts. Although it was a challenge, it

was successful. For Special Ed students, it is mandatory for extended year program, so a waiver will be developed and submitted to the state.

2. Interim Assistant Superintendent for Human Resources – The District is in search of an Interim Assistant Superintendent. Roger Bylund, the new Superintendent will be a part of that process.
3. The new Superintendent will be here on July 18, July 25th, and will begin serving the District full time on August 4, 2008.

Mr. Titus thanked Mr. Tooker on behalf of the Board for his time and the outstanding job he has performed while serving as Interim Superintendent for Paradise Unified School District.

Board comment:
thanking Mr. Tooker

Mr. Tooker stated that he has enjoyed his time here, serving Paradise. He stated that the staff and those he has worked with have made his job easy.

XVII. FUTURE BOARD ITEMS

IX. ADJOURNMENT

The meeting was adjourned at 8:15 p.m.

Adjournment

President, Board of Trustees

Clerk, Board of Trustees